

Individual Executive Member Decision

Traffic Management and Road Safety Programme 2018/19

Committee considering report:	Individual Executive Member Decision
Date ID to be signed:	28 March 2018
Portfolio Member:	Councillor Jeanette Clifford
Date Portfolio Member agreed report:	19 March 2018
Forward Plan Ref:	ID3409

1. Purpose of the Report

- 1.1 To present the Traffic Management and Road Safety works programme 2018/19 for consideration by the Executive Member for Highways & Transport.

2. Recommendation

- 2.1 That the Executive Member for Highways & Transport approves the Traffic Management & Road Safety works programme 2018/19.

3. Implications

- 3.1 **Financial:** None arising from this report because the Traffic Management & Road Safety programme is funded from the Councils Revenue budget and Capital Programme.
- 3.2 **Policy:** The recommendations within this report accord with the existing Council policy.
- 3.3 **Personnel:** None arising from this report.
- 3.4 **Legal:** None arising from this report.
- 3.5 **Risk Management:** None arising from this report.
- 3.6 **Property:** The public highway is an important and valuable asset. Failure to maintain it and the associated equipment will devalue the asset and conflict with the government's aim to implement Highway Asset Management and Whole Life Accounting.
- 3.7 **Other:** N/A

4. Consultation Responses

Members:

Leader of Council:	Councillor Graham Jones – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.
Overview & Scrutiny Management Commission Chairman:	Councillor Emma Webster – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.
Ward Members:	<p>Councillor Pamela Bale responded and was pleased that Pangbourne Primary School was on the programme due to concerns relating to the loss of the school crossing patrol.</p> <p>Councillor Graham Bridgman responded with concerns relating to the lack of SID data analysis. This is due to a member of staff being on long term staff leave and is scheduled to be reviewed separately early in the new financial year.</p> <p>All other Ward Members – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.</p>
Opposition Spokesperson:	Councillor Lee Dillon – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.
Local Stakeholders:	N/A
Officers Consulted:	Mark Edwards, Mark Cole & Glyn Davis.
Trade Union:	N/A

5. Other options considered

5.1 None.

6. Introduction/Background

6.1 The purpose of this report is to seek approval of the Traffic Management & Road Safety Programme 2018/19. The programme needs to be approved at this time so that it runs alongside the Councils Capital Programme and is in place for the new financial year 2018/19.

7. Supporting Information

7.1 Approximately 60% of the work undertaken by the Traffic Management and Road Safety team is planned. These schemes are identified under a number of work areas including signing and marking maintenance (programmed), network and tourism, local and school safety schemes, parking review, speed limit review and road safety.

7.2 Due to the nature of the work undertaken by the Traffic Management and Road Safety Team many schemes cannot be identified in advance as they are requested

throughout the year by Members, in correspondence with stakeholders, at Neighbourhood Action Groups or from maintenance inspections. These activities may include assessments, signing and marking maintenance (reactive), reviewing planning applications, road closures, petition reports, recharge schemes and telephone calls.

8. Options for Consideration

- 8.1 Please refer to Appendix C – Traffic Management & Road Safety Programme for 2018/19.

9. Proposals

- 9.1 To seek approval for the proposed Traffic Management and Road Safety programme for 2018/19.

10. Conclusion

- 10.1 Given the high volume of work and the available resources to deliver it the prioritisation of work is important. The Traffic Management and Road Safety programme for 2018/19, which includes an estimated number of schemes for unplanned work in response to the various stakeholders' requests, is shown in Appendix C. This is based on the level of work completed in previous years.
- 10.2 If the programme is approved it will commit a fully resourced Traffic Management and Road Safety team for the year. Any variations to the programme resulting from changed priorities will require the approval of the Executive Member for Highways & Transport and may result in reprogramming of some schemes.

Background Papers:

Appendix C – Traffic Management & Road Safety Programme for 2018/19.

Subject to Call-In:

Yes: No:

- The item is due to be referred to Council for final approval
- Delays in implementation could have serious financial implications for the Council
- Delays in implementation could compromise the Council's position
- Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months
- Item is Urgent Key Decision
- Report is to note only

Wards affected:

All Wards.

Strategic Aims and Priorities Supported:

The proposals contained in this report will help to achieve the following Council Strategy priority:

- X **SLE2 – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy**

Officer details:

Name: Christopher Vidler
Job Title: Senior Engineer
Tel No: 01635 503232
E-mail Address: chris.vidler@westberks.gov.uk

11. Executive Summary

- 11.1 Approximately 60% of the work undertaken by the Traffic Management and Road Safety team is planned. These schemes are identified under a number of work areas including signing and marking maintenance (programmed), network and tourism, local and school safety schemes, parking review, speed limit review and road safety.
- 11.2 Due to the nature of work undertaken by the Traffic Management & Road Safety Team many schemes cannot be identified in advance as they are requested throughout the year by Members, in correspondence with stakeholders, at Neighbourhood Action Groups or from maintenance inspections. .

12. Conclusion

- 12.1 If the programme is approved it will commit a fully resourced Traffic Management and Road Safety team for the year. Any variations to the programme resulting from changed priorities will require the approval of the Executive Member for Highways & Transport and may result in reprogramming of some schemes.

13. Appendices

- 13.1 Appendix A - Equalities Impact Assessment
- 13.2 Appendix B – Supporting Information
- 13.3 Appendix C – Traffic Management and Road Safety programme for 2018/19

Appendix A

Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity as set out in the Public Sector Equality Duty (Section 149 of the Equality Act), which states:

- “(1) A public authority must, in the exercise of its functions, have due regard to the need to:**
- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;**
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; This includes the need to:**
 - (i) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;**
 - (ii) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;**
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it, with due regard, in particular, to the need to be aware that compliance with the duties in this section may involve treating some persons more favourably than others.**
- (2) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.**
- (3) Compliance with the duties in this section may involve treating some persons more favourably than others.”**

The following list of questions may help to establish whether the decision is relevant to equality:

- Does the decision affect service users, employees or the wider community?
- (The relevance of a decision to equality depends not just on the number of those affected but on the significance of the impact on them)
- Is it likely to affect people with particular protected characteristics differently?
- Is it a major policy, or a major change to an existing policy, significantly affecting how functions are delivered?
- Will the decision have a significant impact on how other organisations operate in terms of equality?
- Does the decision relate to functions that engagement has identified as being important to people with particular protected characteristics?
- Does the decision relate to an area with known inequalities?
- Does the decision relate to any equality objectives that have been set by the council?

Please complete the following questions to determine whether a full Stage Two, Equality Impact Assessment is required.

What is the proposed decision that you are asking the Executive to make:	Traffic Management & Road Safety proposed 2018/19 programme.
Summary of relevant legislation:	N/A
Does the proposed decision conflict with any of the Council's key strategy priorities?	No
Name of assessor:	Mark Cole
Date of assessment:	26/02/18

Is this a:		Is this:	
Policy	No	New or proposed	Yes
Strategy	No	Already exists and is being reviewed	Yes
Function	Yes	Is changing	Yes
Service	Yes		

1 What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?	
Aims:	To maintain traffic management assets on the highway and improve safety for those using the highway.
Objectives:	To achieve our aims by means of maintenance, good design and education.
Outcomes:	The proposed works programme will guide the team in meeting its duty to maintain and improve traffic management highway assets and deliver road safety education to the residents of West Berkshire.
Benefits:	A safer improved highway network.

2 Note which groups may be affected by the proposed decision. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.		
(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
Group Affected	What might be the effect?	Information to support this
Age	Where possible traffic management & road safety	H & S legislation

	schemes will continue to identify and help vulnerable road users through better design and education.	The Traffic Signs Manual The Traffic Signs Regulations and General Directions Manual This applies to all groups affected.
Disability	Where possible traffic management & road safety schemes will improve facilities to cater for the needs of this with disabilities.	As above and facilities will where possible be constructed to comply with the 'Streets for Living' guidelines for disabled access.
Gender Reassignment	There is no evidence to indicate that there will be a greater impact on this group than on any other.	H & S legislation The Traffic Signs Manual The Traffic Signs Regulations and General Directions Manual This applies to all groups affected.
Marriage and Civil Partnership	As above.	As above.
Pregnancy and Maternity	As above.	As above.
Race	As above.	As above.
Religion or Belief	As above.	As above.
Sex	As above.	As above.
Sexual Orientation	As above.	As above.
Further Comments relating to the item:		
No further comments.		

3 Result	
Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the [Equality Impact Assessment guidance and Stage Two template](#).

4 Identify next steps as appropriate:	
Stage Two required	No
Owner of Stage Two assessment:	N/A
Timescale for Stage Two assessment:	N/A

Name: Mark Cole

Date:28/02/18

Please now forward this completed form to Rachel Craggs, Principal Policy Officer (Equality and Diversity) (rachel.craggs@westberks.gov.uk), for publication on the WBC website.